

# **Chairing Disciplinary Hearings**

## 2 Day Practical Training

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### Module 10: A step-by-step checklist for disciplinary hearing chairpersons

- Disciplinary code
- Practical exercise
- The disciplinary process

#### Who should attend?

HR Managers, line managers, managers responsible for personnel discipline, union representatives

#### Course outcome

- After completion of the workshop participants will have a clear understanding on how to chair and manage a disciplinary hearing and should be able to reach a decision by taking all the circumstances into consideration.
- Practical exercises and role plays

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